



Stall Holder Application Form

**The 2018 World Food, Craft & Music Fair will take place between 10am & 4pm
Saturday the 24th March 2018**

Completed forms can be returned via email to PNEVENTS@pncc.govt.nz no later than 5pm Monday 5th March 2018.

Completion of this form does not automatically entitle you entry to the World Food, Craft and Music Fair. You will receive an email if your registration is successful. Full payment is then required before you are fully registered.

GENERAL INFORMATION

Organisation Name

Organisation Address

Contact Person

Contact number

Email

Country/Culture you will represent

Detail of what you will be selling

.....

BOOKING DETAILS

Power \$20 per site Yes No Single Phase 3 Phase

Please indicate what you will be using power for

.....

.....

COST DETAILS

Are you an MMC Member Yes No

MMC members receive \$5 discount on one stall per group

Own Marquee

Please indicate the size
.....

Marquee Provided

Sites 3m x 3m please advise # required

\$30 Cultural Display

\$60 Cultural Display

\$65 Cultural Art/Craft/Food Selling
Selling

\$110 Cultural Art/Craft/Food

\$150 Commercial Art/Craft

N/A

\$185 Commercial Food

N/A

- In line with the PNCC Waste Management and Minimisation Bylaw all food products will need to be served in compostable packaging.
- In line with the PNCC Healthy Beverage policy, stalls will need to ensure that they are not selling sugar sweetened beverages.

Further details on both the waste bylaw and the healthy beverage policy and what it means for stall holders can be found on the festival website.

I/we agree to the full event terms & Conditions available at

www.festivalofcultures.co.nz/stalls

Signed

Date

GAS

Will you be using Gas Cylinders Yes No

Please note all gas cylinders will be checked for safety at the festival. Unsafe Gas cylinders cannot be used.

FOOD HEALTH & SAFETY CERTS

If you are using power or gas on your stall or if you are selling food (and not a registered food vendor) it is compulsory that you attend the FESTIVAL H&S meeting. This is a good chance to meet stallholders and the events team who will be able to help you with any problems you might have.

Details for the meeting will emailed out early 2018

CULTURAL EXPERIENCE MARQUEE

This year we will again be running a marquee dedicated to cultural experience activities. Where people can have a go and try out the traditions of other cultures. Would you organisation like to provide a cultural experience activity/tradition?

½ hour to 1hour session Yes No

Please describe the activity
.....

PAYMENT DETAILS

I enclose a cheque – please ensure this is made out Palmerston North City Council

I paid by direct credit Using the ref FESTIVAL18 and you group name
Account details 03-0726-0330770-00

PLEASE SEND YOUR COMPLETED APPLICATIONS TO PNEVENTS@PNCC.GOV.T.NZ

Details of the site plan, programme and other information will be emailed to you in the week beginning 13th March 2018. This will include details of wet weather arrangements.